

Jefferson Kiwanis Youth Soccer Club By-Laws (dated 07/11/05) Amended 02/02/08 & 02/22/10

Article I. NAME

1. This organization shall be known as **Jefferson Kiwanis Youth Soccer Club (JKYSC)**.

Article II. MISSION STATEMENT

1. To promote youth soccer.
2. To encourage the growth of soccer in both quantity and quality.
3. To foster recognition and appreciation of soccer by the public.

Article III. ORGANIZATION

1. The membership of the club shall be comprised of the voting members (the Executive Committee and head coaches) and non-voting members (registered players, assistant coaches, and volunteers).
2. The JKYSC shall be an adopted project of the Kiwanis Club of Steubenville, Ohio. The JKYSC shall function independently of the Kiwanis Club of Steubenville and operate under the supervision of the elected positions of the Executive Committee, which consists of the Executive Director (E.D.), the President, the Vice President-Administration (VPA), the Vice President-Operations (VPO), the Treasurer, the Secretary, the Registrar, and Two members of the Kiwanis (Kiwanis Directors) who shall be appointed by Kiwanis.
3. The JKYSC shall be directed by a Governing Body, comprised of its elected Executive Committee members, Kiwanis Directors, and the head coaches.
4. Director of Coaching:
 - A. Shall be employed by the Executive Committee as an independent contractor.
 - B. Duties and Responsibilities:
 1. To attend all Executive Committee meetings as a non-voting member.
 2. To report to the Executive Committee.
 3. To give annual reports and updates to the Governing Body.
 4. To work with the Executive Director, President, and other officers on a frequent and regular basis.
 5. To recommend programs and procedures to the Executive Committee.
 6. To implement programs, procedures, and rules adopted by the Executive Committee and or the Governing Body.
 7. To work in conjunction with Ohio Youth Soccer Association North (OYSAN), National Soccer Coaches Association of America (NSCAA), and United States Soccer Federation (USSF).

Article IV. MEETINGS

5. A Roberts Rules of Order shall be the parliamentary procedure unless specifically stated otherwise by the By-laws.
6. All votes will be decided by a majority vote, unless stated otherwise (a majority of those present and voting).
7. Governing Body:
 - A. The Governing Body shall hold 3 regular meetings a year, one prior to the fall season, one in February, and one prior to the spring season.
 - B. Special Meetings shall be called by the President or by two-thirds (2/3) of the Governing Body members when necessary to consider action on important business.
 - C. Each team is entitled to one vote, which shall be cast by the head coach.
 - (1). In the case of holding an Executive Committee position as well as a head coach position simultaneously, this person will receive only one (1) vote at the Governing Body meetings.
 - (2). In case of absence of a Governing Body member or the head coach being a member of the Executive Committee, that member may designate a voting representative.
 - (a) Such designation must be written and signed, or by e-mail, and must be from the absent Governing Body member and presented by the representative prior to the vote.
 - (b) The designated representative must be present at the time of the vote and cannot already be a voting member of the Governing Body.
8. Executive Committee:
 - A. Executive Committee meetings will be held monthly starting in June.
 - B. A majority present constitutes a quorum.
 - C. Proxy voting will not be allowed.
 - D. Special Meetings shall be called by the Executive Director or by two-thirds (2/3) of the Committee members when necessary to consider action on important business.
 - E. Voting can be done outside of the Executive Committee meetings (by phone or e-mail) on issues of an urgent necessity. Such actions will be read into the minutes at the next regular Committee meeting.

Article V. QUORUM

1. Governing Body-A quorum shall consist of one-third (1/3) of the members being present.
2. Executive Committee-A quorum shall consist of a majority of the members being present.

Article VI. ELECTION OF EXECUTIVE COMMITTEE MEMBERS:

1. Elections will be held at the February Governing Body meeting (except for filling vacancies).
2. Nominations:
 - A. The secretary shall be responsible for contacting all voting members in early January, asking if they would like to run for an office or if they have any recommendations for nominations.
 - B. Voting members may also submit their names to any Executive Committee member in writing or by email. (All nominations must be confirmed by the Secretary).
 - C. Candidates nominated from the floor must be present to accept the nomination.
3. Terms shall be for two (2) years commencing June 1st.
 - A. The following positions will be voted upon and filled in the even numbered years:
 - (1). EXECUTIVE DIRECTOR
 - (2). VICE-PRESIDENT-ADMINISTRATION
 - (3). SECRETARY
 - B. The following positions will be voted upon and filled in the odd numbered years:
 - (1). PRESIDENT
 - (2). VICE-PRESIDENT-OPERATIONS
 - (3). TREASURER
 - (4). REGISTRAR
4. The vote will be conducted by written ballot.
5. The vote will be by plurality (the most votes).
6. In case of a tie, elections will be decided by a coin toss. Of the candidates tied, the candidate whose name appears first on the ballot shall choose heads or tails.
7. Newly elected officers will serve as assistants to the current officers until officially in office.
8. Retiring officers shall pass all records, pertinent information, and any recommendations to their successors, or to the President, by June 2.
9. Vacancy in office: All vacancies shall be filled by the President with approval of the Executive Committee **except** for Executive Director and President which shall be filled according to Article VIII, Section 2.

Article VII. GOVERNING BODY

1. Elects Executive Committee members except Kiwanis Directors.
2. Approves By-law changes (after proposed By-law changes have been reviewed by the Kiwanis Board).

3. Shall give general direction to the JKYSC.
4. Shall have power to remove Executive Committee members from office. (See Article XI: Removal)
5. Shall have the power to hear appeals. (See Article X: APPEALS)

Article VIII. EXECUTIVE COMMITTEE

1. Powers & Responsibility of the Executive Committee.
 - A. Oversees year-to-year operations of the JKYSC according to the By-laws.
 - B. Oversees election procedures.
 - C. Sets Fees and Compensation.
 - D. Creates and oversees Committees as deemed necessary.
 - E. Approves the budget
 - F. Approves expenditures.
 - G. Approves legal or binding agreement to be recommended to Kiwanis.
 - H. Approves rules and policies governing registrations, draft, and seasons.
 - I. To make policies for the operation of the JKYSC.
 - J. Take appropriate actions to maintain and enforce order and safety according to USSF and JKYSC rules, By-laws, policies, code of conduct, or any alleged criminal act:
 - (1). Discipline players, members, and teams.
 - (2). Review Incident Report Forms and hear appeals:
 - (a)Any Incident Reporting Form must be filed with the Executive Director or President within 48 hours of the alleged incident.
 - (b)Any Incident Reporting form alleging misconduct shall require review by the Executive Committee to be called by the Executive Director or President within 3 days.
 - (c)If the Executive Committee determines that further action is necessary then a hearing shall be scheduled within 3 days of the review subject to the following:
 - (i) The Executive Director shall preside over the hearings.
 - (ii) Shall have full authority to investigate all incidents of alleged misconduct, and infractions of USSF and/or JKYSC rules, policies, regulations, or alleged criminal acts.
 - (iii) The accused may attend the hearing.
 - (iv) The Executive Committee can take appropriate actions after the hearing process.
 - (v) The Executive Committee can recommend removal from the Governing Body and/or expulsion from the Club. Such action would be enforceable immediately until the next Governing Body meeting.

- (vi) Decisions of the Executive Committee are subject to appeal (see Article X: Appeals)
 - K. Approve any use of JKYSK property or equipment as long as such use supports the Mission Statement (see Article II, Mission Statement)
 - L. Upholds Article XVI, JKYSK and Steubenville Kiwanis sponsorship agreement.
 - M. Delegates duties to members and committees as needed.
 - N. The Executive Committee shall approve the contract of the Director of Coaching.
2. **Duties of the Executive Committee members:**
- A. Attend meetings of the Executive Committee and Governing Body.
 - B. **EXECUTIVE DIRECTOR:**
 - (1). Shall serve as ex-officio (non-voting) member of all committees.
 - (2). Oversees financial management.
 - (3). Manages public relations including, but not limited to interviews, news releases, and related correspondences.
 - (4). Reports annually to Kiwanis.
 - (5). Oversees special projects such as new facilities and expansion.
 - (6). Schedules, sets agenda, and presides over Executive Committee meetings.
 - (7). Receives Incident Reporting form.
 - (8). In event of the Executive Director=s resignation or removal, the VPA will serve as interim Executive Director until the next regular Governing Body meeting at which time the Governing Body will fill the position for the remainder to the term.
 - C. **PRESIDENT:**
 - (1). Shall serve as ex-officio (non-voting) member of all committees.
 - (2). Schedules, sets agenda, and presides over Governing Body meetings.
 - (3). Serves as liaison to other soccer organizations.
 - (4). Manages JKYSK operations.
 - (5). Recruits and assigns coaches.
 - (6). Coordinates with registrar.
 - (7). Appoints all committee chairpersons with Executive Committee approval.
 - (8). Shall, with the advice and consent of the Executive Committee, appoint a Search Committee to review applications, interview candidates, and negotiate terms and conditions of employment. The Committee shall make its recommendations to the Executive Committee.
 - (9). Appoints division commissioners with Executive Committee approval.
 - (10). Receives incident reports.
 - (11). Presides at Executive Committee meetings in the absence of the

Executive Director.

- (12) Fills vacancies on the Executive Committee with Executive Committee approval until next regular election for that position (other than President or Executive Director).
- (13) In event of the President's resignation or removal, the VPA will serve as interim President until the next regular Governing Body meeting at which time the Governing Body will fill the position for the remainder of the term.

D. **VICE-PRESIDENT-ADMINISTRATION:**

- (1). Manages the day-to-day administration of the Club.
- (2). Presides at Governing Body meetings in the absence of the President.
- (3) Oversees and coordinates with Quality Improvement and Uniform committees.
- (4) Coordinates with the Referee Committee.
- (5) Oversees awards, trophies and photos.
- (6) Shall be responsible for receiving and reviewing the Quality Improvement forms (a form for submitting constructive criticism, recommendations, etc., not incidents which require action to be taken).
- (7) Shall make the Quality Improvement form available.
- (8) Quality Improvement forms related to coaching and/or player development will be passed on to the Quality Improvement Committee.

E. **VICE-PRESIDENT-OPERATIONS:**

- (1). Oversees field maintenance, equipment [including, but not limited to, maintenance and proper use of equipment] and facilities including, but not limited to latrines, garbage containers.
- (2). Presides at Governing Body and Executive Meeting in the absence of E.D., President, and VPA.
- (3) Cancels games due to inclement weather and notifies the Division Commissioners, Referee Coordinator, Concession Manager, and Games Coordinator.
- (4) Oversees the operation of the concession stand.
- (5) Develops the practice schedule and concession stand work schedule for each season.
- (6) Coordinates with the Game Coordinator.

F. **TREASURER:**

- (1). Treasurer will be bonded.
- (2). Maintains and files all financial records, tax records, and compensation records.
- (3) Disburses funds, which will be by check only and shall require the signature of the Treasurer and one additional signor designated by the

Executive Committee.

- (4) Maintains insurance coverage.
- (5) Oversees the Sponsorship Committee and coordinates with Uniform Committee.
- (6) Receives all sponsorship payments, donations, fees, and receipts for all purchases and deposit in a timely manner.
- (7) Submits a written financial report at Executive Committee and Governing Body meetings.
- (8) Makes reports to Kiwanis as outlined in Article XVI, JKYSC and Steubenville Kiwanis sponsorship agreement.
- (9) Serves as chairperson on the sponsorship committee.

G. **SECRETARY:**

- (1). Shall be responsible for External and Internal communications.
- (2). Shall keep minutes of Executive Committee and Governing Body meetings.
- (3) Shall prepare and submit newspaper ads prior to all seasons.
- (4) Contacts school Superintendents to establish permission to distribute flyers, prior to (5) and (6).
- (5) Contacts schools for number of students in Preschool through grade 7.
- (6) Sends flyers for fall registrations to schools.
- (7) Orders banners and advertising aids for events including, but not limited to registration and fundraisers.
- (8) May appoint a communication assistant.
- (9) In absence of Secretary, the presiding officer will appoint an individual to take the minutes.

H. **REGISTRAR:**

- (1). Registers all players for the JKYSC.
- (2). Registers all players with Ohio Youth Soccer Association North (OYSAN).
- (3) Assigns teams and runs the draft process.
- (4) Maintains player records and team rosters.
- (5) Serves as liaison with national/state organizations when required.
- (6) Recommends dates and polices for the next season=s registration and draft dates.
- (7) Assists the President with coaching assignments.

I. **KIWANIS DIRECTORS:**

- (1). The Steubenville Kiwanis Club (SKC) as the sponsoring body of the JKYSC shall appoint 2 Kiwanis members as representatives [Kiwanis Directors] who will maintain seats on the Executive Committee and shall have the same voting rights as the other Executive Committee members.
- (2). Kiwanis Directors shall attend JKYSC meetings of the Executive Committee and Governing Body.

- (3) Report to the Kiwanis Board.

Article IX. COMMITTEES

1. **GENERAL OBLIGATIONS OF ALL COMMITTEES:**
 - A. Shall meet as necessary to perform duties described for the betterment of the club.
 - B. Shall not sign binding agreements or make decisions which obligate the Club in legal or financial matters without prior approval of the Executive Committee.
 - C. Chairperson (or representative) shall report at an Executive Committee meeting at least 3 times per year during active periods.
2. **REFEREE:**
 - A. A Referee Coordinator and/or Scheduler shall be appointed by the President
 - B. Assists Referee in enforcing order and safety.
 - C. Oversees Referee Recruiting.
 - D. Oversees Referee Training.
 - E. Oversees Referee Scheduling.
 - F. Interacts with Games Coordinator.
3. **GAMES SCHEDULING:**
 - A. A Games Coordinator shall be appointed by the President
 - B. Shall schedule all competition and make-up games.
 - C. Shall interact with Referee Coordinator and VPO.
4. **DIVISION:**
 - A. A Division Commissioner shall be appointed by the President for each division.
 - B. Shall notify division coaches of games cancellations, within a reasonable amount of time, after being notified by the VPO.
 - C. Shall oversee and review Division operations.
5. **SPONSORSHIP:**
 - A. The Treasurer of JKYSK shall serve as chairperson.
 - B. Responsibilities and duties:
 - (1). To solicit sponsorships
 - (2). To coordinate with Uniform Committee and JKYSK Registration Committee.
 - (3). Shall be responsible for delivering sponsorship plaques.
6. **FUNDRAISING:**
 - A. The Chairperson shall be appointed by the President and will report to the Executive Director.
 - B. Shall organize, market, and oversee, all fundraisers approved by the Executive Committee.
 - C. Shall deposit all funds raised in a timely manner and report such deposits to the JKYSK Treasurer.

7. **TRAVEL:**
 - A. The Travel Director shall be appointed by the President.
 - B. Oversees the year-to-year program according to approved policy.
 - C. Shall recommend to the Executive Committee policies and procedures for governance the JK United Travel Program.
8. **UNIFORMS:**
 - A. The Chairperson shall be appointed by the President and reports to the VPA.
 - B. Coordinates with the Registrar and Sponsorship Committee.
 - C. Responsible for the ordering and distribution of uniforms.
9. **COACHING AND PLAYER QUALITY IMPROVEMENT:**
 - A. Chairperson shall be appointed by the President and reports to the VPA.
 - B. Shall be responsible for player and coaching development.

Article X. APPEALS

1. Decisions of the Executive Committee can be appealed in writing within 48 (forty-eight) hours of being informed of the Executive Committee's decision and given to the President or Executive Director.
2. Appeals will be heard at the next Governing Body meeting.
3. The Governing Body, prior to taking the vote, will hear all pertinent facts.
4. The accused and complainant may be present at the hearing to present their case.
5. Governing Body members may ask questions.
6. A vote on such action must have a 2/3 (two-thirds) approval of the Governing Body present and voting.
7. All decisions made by the Governing Body are final.

Article XI. REMOVAL FROM OFFICE

1. Executive Committee members shall be removed from their position for not performing their duties, criminal activity, or inappropriate conduct.
2. Any Governing Body member may petition for the removal, with due cause, or an individual from office.
 - A. Any request must be in writing to the Executive Committee no less than 30 days prior to the next Governing Body meeting and requires the signature of 20% of the Governing Body.
 - B. All written requests for removal from the Executive Committee must be presented to the Governing Body at the next Governing Body meeting.
3. The Governing Body, prior to taking the vote, will hear all pertinent facts.
4. A vote on such action must have a 2/3 (two-thirds) approval of the Governing Body present and voting.

5. Any committee head may be removed by the president, or by a 2/3 (two-thirds) vote of the entire Executive Committee.

Article XII. COACHES

1. Coaches shall be appointed for seasonal year of July 1 to June 30 unless notifying the President otherwise.
2. At the time of notifying the President to not continue coaching for the seasonal year, the coach shall relinquish their rights for the Governing Body and such rights shall transfer to the replacement coach for the remainder of the seasonal year.
3. Each team shall have one head coach and at least one, but not more than three assistant coaches. Only one head coach will be allowed per team, In the event that there are more coaches available than teams, the Executive Committee will appoint coaches to the teams according to their coaching certification.
4. All coaches and assistant coaches must be willing to understand soccer rules and demonstrate ability to teach players these rules and to attend coaching or referee courses offered by the Club. The Club will split the cost of the clinic with those who complete the course.
5. Coaches must set an example of sportsmanship for his/her players to follow.
6. Coaches shall not use profane language when in earshot of players, referees, or other coaches.
7. Coaches shall be responsible for the conduct of their players at all Club functions.
8. Coaches shall be responsible for the issuance and collection of Club equipment and uniforms. (Players who compete in both fall and spring sessions shall be entitled to keep their shirts. Exception for injury or illness shall be at the discretion of the coach.
9. Players attending one practice play 1/4 (one-fourth) of the game, attending two practices guarantees equal playing time, regardless of skill. Attendance records should be kept.
10. Coaches will not enter the playing field unless permission is granted by the referee to attend to an injured player.
11. Coaches will be responsible for attending all coaches meetings scheduled or will send a representative in his/her place.

Article XIII. PLAYER MEMBERSHIP

1. **ELIGIBILITY:**
Anyone who shall attain the age of 4 (four) years before August 1st prior to the current season shall be eligible for membership in the JKYSC.
2. **REGISTRATION:**
 - A. The Executive Committee shall determine the dates, places, methods, and

- fees.
 - B. Registration shall be under the direction of Registrar.
 - C. Applicants, regardless of Club status in previous years, must register at the designated time and place in order to be eligible.
 - D. All registrants shall pay a registration fee, due at the time of registration.
 - E. Anyone of any age group who has not registered in previous years must provide proof of age at the time of registration.
 - F. Failure to pay registration fees shall render the player ineligible unless otherwise approved by the Executive Committee.
3. **TEAM ASSIGNMENTS:**
- A. Each year in June, for the U-10 division and above, a random draft pick of all players not remaining on a roster from the previous Fall season will be held to fill open positions on rosters for the Fall season rosters. (See Player Drafting Policy on the website)
 - B. All requests for team or player assignments must be in writing and will be taken into consideration by the registrar and coaches.
 - C. Late registrants will be placed on a waiting list maintained by the Registrar and assigned as vacancies occur.
4. **POACHING AND RECRUITMENT:**
- Any team, which through its responsible officers or other representatives, coaches, parents, etc., attempts to induce a registered player of any team under the jurisdiction of this Club without complying with prescribed procedures, to leave his/her team before the end of the current seasonal year, shall be deemed to have committed an offense of poaching and shall be reported to Ohio Youth Soccer Association North for disciplinary action.
- These offenses include:
- A. Recruitment of, or an attempt to recruit any player who the recruiter knows to be currently registered with an affiliated JKYSC team.
 - B. The recruitment of any JKYSC player with the enticement of offers of material goods.
 - C. Recruitment of or an attempt to recruit any JKYSC player with the enticement of offers of free trips, scholarships opportunities for recognition and exposure to situations which could result in future monetary benefits.

Article XIV. CLUB PLAY

1. DIVISIONS:

- A. The Club will be divided into divisions with age eligibility for each division based on age at last birthday prior to the first day of August (prior to the start of the current season).
- B. Recreational divisions shall be set up as (and subject to our Atrapped U-15" policy):
 - (1). Under 14 boys.

- (2). Under 14 girls
 - (3). Under 12 boys
 - (4). Under 12 girls
 - (5). Under 10
 - (6). Under 8
 - (7). Under 6
 - (8). Under 5
- C. Travel divisions will be set up based upon interest for each age group.
- D. Amateur Adult Division:
- (1). JKYSC will create an amateurs division under the American Amateur Soccer Association for adult soccer play.
 - (2). The playing season and games shall not interfere with any youth activities.
2. **PRACTICE RECOMMENDATIONS AND GAME RULES FOR RECREATION DIVISIONS:**
- A. **Length and Frequency:**
- (1). There should be two practices per week, unless there are mid week games in which case practices can be cut.
 - (2). Practices should start at least two weeks before spring playing season and at least four weeks before fall playing season, and will be held on city, township or club property.
 - (3). In the U-6 division practices should be 20 minutes each session; in the U-8 division, 30 minutes each session; in the U-10 division, 45 minutes each session; in the U-12 division, 60 minutes each session; and the U-14 division, 90 minutes each session.
- B. **Time of Play:**
- (1). Regardless of athletic ability, any player shall be allowed to play at least 1/4 of the game and if a player attends both practices during the week the player, shall be allowed to have equal playing time of the game.
 - (2). If a coach does not hold one of the practices or skips both practices during a week, each player will be allowed to have equal playing time at the game.
 - (3). If a coach does not play a player the allotted amount of game time due to lack of attendance at practices, the coach must have attendance records to show as evidence if asked to produce such records in any inquiry.
- C. **Length of matches:**
- (1). Under 14 years of age (and older), games shall consist of two 35-minute halves with ten minutes of halftime.
 - (2). Under 12 years of age, games shall consist of two 30-minute halves with ten minutes of halftime.
 - (3). Under 10 years of age, games shall consist of two 25-minute halves

with ten minutes of halftime.

(4) Under 8 years of age, games shall consist of four 10-minute quarters with ten minutes of halftime.

(5) U-6 and U-5 games shall consist of four 6-minute quarters.

D. **Timeouts:**

There will be no timeouts.

E. **Ties:**

Games that are tied at the end of regulation time will be recorded as ties.

F. **Start of Play/Delays:**

The start of play shall take place within 10 (ten) minutes of the scheduled starting time. A team not prepared to start play within this restriction shall forfeit the match. Each team shall be represented at the field of play by a coach or a parent appointed in his place for the duration of the game. A team not so represented shall forfeit the match.

G. **Ball Size:**

(1) U-14 division, and older, shall use number 5 (five) size balls.

(2) U-12 and U-10 shall use number 4 (four) size balls.

(3) U-8 and younger shall use number 3 (three) size balls.

H. **Unlimited Substitutions:**

Unlimited Substitutions will be allowed subject to the timing allowed in USSF rules.

I. **Minimum Number of Players:**

(1) Full-sided matches (11v11): A team possessing eight players at kick-off time is obliged to play the game, otherwise it will be considered a forfeit. Seven players is the minimum for a team to continue to play, any less than seven players during a started game will result in a forfeit. A forfeit will be recorded as a 1-0 win.

(2) All small-sided games shall follow our policy and rules for small-sided games.

J. **Proper dress:**

(1) Uniforms shall consist of shirt and socks issued by the Club or meet with Club approval.

(2) Shorts shall be worn for Club play.

(3) Goalkeepers shall wear a shirt of a color which contrasts with the uniform shirts of each team.

(4) Players shall wear either sneakers or molded soccer cleats (soccer cleats do not have a single cleat in the front as a baseball or football cleat might).

(5) Shin guards must be worn.

(6) Players are not permitted to wear bandanas, any typed of billed hat, or any type of jewelry.

K. Coaches will not be permitted to use any tobacco, alcohol, controlled

substances, nor be under the influence of alcohol or any other controlled substance while coaching.

L. **Referee Suspension Policy:**

- (1). For coaches, players, and spectators, the referee shall have the authority to issue yellow or red cards during the game (and, for coaches and players, the Referee Committee can do so within 3 days after) according to USSF regulations. The penalties defined below are not subject to appeal:
 - (a) Players receiving a Red card shall be suspended for the remainder of the game and one subsequent game.
 - (b) Coaches receiving a Red card shall be suspended for the remainder of the game and two subsequent games.
 - (c) Any player or coach receiving 4 Yellow cards per season or 2 Red cards per season will be suspended for the remainder of the season.
 - (d) Any cards received during the last game of that session will be carried over to the next session.
- (2). All cards and injuries shall require the filing of an Incident Reporting Form.

M. **Referees:**

(1). **Assignment/Rules:**

- (a) Referees for Club play shall be assigned by the Referee Scheduler.
- (b) Referees shall be present 15 (fifteen) minutes before game time.
- (c) All rulings by referees shall be final.
- (d) Referees shall at all times enforce the rules and regulations of competition as designated by the JKYS and by the USSF rules in general.
- (e) In the event that a Referee is unable to maintain control of a game, the Referee may grant permission to any of the following in this order as available to help maintain control or help referee the game.
 - (i) Referee coordinator or Referee Scheduler
 - (ii) Any Executive Committee Member
 - (iii) Any other individual approved by the Executive Committee
 - (iv) In the event that the referee deems a game unable to continue due to the attitude or actions of a coach or spectator, the referee may suspend play at any time.
 - (v) The referee, or the individual assisting the referee, will file an Incident Report with the Executive Director or the President.
- (f) In the event a Referee is not present at a match, the coach of each participating team shall referee one half of the game. The halves to be selected by mutual consent or by a person agreed upon by both coaches.

N. **Weather:**

Any game called because of weather conditions in the first half shall be rescheduled by the Games Coordinator subject to field availability within the given season. A game called in the second half stands as is.

Article XV. SPONSORS

1. Each team shall be sponsored by an industrial, commercial, retail, or community organizations or citizens who are of good reputation and known for their interest in the community.
2. It is the responsibility of the sponsorship committee to renew contracts of present sponsors and acquire new sponsors as needed.
3. A sponsor=s responsibility shall be solely financial. The sponsor shall not have a voice in the operation of the team or the Club.
4. Team members shall wear the sponsor=s name.
5. The sponsor=s fee shall be set by the Executive Committee.

Article XVI. KIWANIS & JKYSC SPONSORSHIP AGREEMENT

1. The JKYSC Treasurer will submit an annual budget to the JKYSC Executive Committee and Kiwanis Board for approval prior to the beginning of the JKYSC fiscal year.
2. The JKYSC Treasurer will, upon request, provide financial documents to the Kiwanis Board.
3. The Executive Director (A.E.D.@) and one other Executive Committee Member from JKYSC, shall become members of the Kiwanis Club of Steubenville, Ohio.
4. The Kiwanis Board has the authority to exercise all lease rights to any properties to be used by the JKYSC, and to approve leases of \$2500 and/or longer than one year.
5. The JKYSC Secretary will, upon request, provide minutes of all regular and special meetings to the Kiwanis Board.
6. The JKYSC may present legal documents to the Kiwanis Board for review.
7. The JKYSC and Kiwanis will promote the JKYSC mission statement.
8. The Kiwanis Board retains the authority to replace the JKYSC Executive Committee member(s) for just cause.
9. In the event the JKYSC dissolves, the JKYSC Executive Committee shall have the right to dispose of any and all properties and assets of the JKYSC.
10. The Kiwanis Club of Steubenville will give one years notice to the JKYSC before changing or terminating the sponsorship agreement.

Article XVII. RULES AND BY-LAWS

1. The Club will be governed by the rules contained in the USSF Soccer rules as amended by the By-laws. In the event of conflict between the rules contained in the USSF Soccer rules and those in the By-laws, the By-laws shall govern.
2. The Executive Committee of the JKYSC shall determine any matters not provided for in these rules and decisions shall be final and binding.
3. Amendments to By-laws:
 - A. These By-laws or any section thereof may be amended or repealed by a two-thirds (2/3) vote of the Governing Body (present and voting).
 - B. Proposed By-law changes must be in writing and submitted to the Executive Committee no less than 30 days prior to the next regularly scheduled Governing Body meeting.
 - C. Proposed By-law changes will be distributed in a timely manner to all members of the Governing Body for review prior to the meeting.